

Bylaws of the Institute of Management Consultants New Zealand

As approved by Council on: 4 February 2023

These bylaws supplement the Constitution of the Institute and may be updated from time to time by Council in accordance with the conditions set out in the Constitution. In the event of any conflict between the Bylaws and the Constitution, the Constitution takes precedence.

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1 Membership

1.1 Membership classes

The Institute of Management Consultants New Zealand (IMCNZ) has four membership classes.

Member Type	Description
Student	<p>Available to students studying at a NZ tertiary institution. This includes part-time and MBA students.</p> <p>An application process and fee for membership will apply. Applicants must provide evidence of enrolment at a NZ tertiary institution during the application process and at subsequent membership renewal.</p> <p>Must agree to the IMCNZ Code of Professional Conduct.</p> <p>Student Members do not have voting rights.</p>
Associate	<p>Available to new and aspiring management consultants with less than three years consulting experience, including recent university graduates.</p> <p>After three years continuous membership at this level, Associate Members will be encouraged to apply for Professional membership.</p> <p>An application process and fee for membership will apply.</p> <p>Must agree to the IMCNZ Code of Professional Conduct.</p> <p>Associate Members have voting rights.</p>
Professional	<p>Available to management consultants with at least three (3) years consulting experience.</p> <p>An application process and fee for membership will apply.</p> <p>Must agree to the IMCNZ Code of Professional Conduct.</p> <p>Professional Members are eligible to apply for CMC accreditation. Fees for CMC accreditation (including application, assessment, and re-certification) are additional to annual membership fees.</p> <p>Professional Members have voting rights.</p>
Accredited Consulting Practice	<p>Available to Management Consulting firms who commit to ensuring all consulting members of their firm meet or exceed the professional standards outlined by IMCNZ. Accredited Consulting Practices (ACP) must pass IMCNZ's ACP Accreditation Audit and be re-accredited every three years.</p> <p>An application process and fee for membership will apply.</p> <p>Accredited Consulting Practices are eligible to submit consulting members of their firm for Associate and Professional Membership, and CMC accreditation, at discounted rates.</p>

ACP membership does not carry voting rights. Members of the firm who are Associate or Professional Members have voting rights

We recognise that Academics (staff teaching and/or researching at a NZ tertiary institution) may also wish to join IMCNZ. These applications will be assessed individually by Council, which may recommend joining as an Associate Member or Professional Member, or alternatively may refer the application to ICMCI for Academic Fellow status.

Council will automatically offer membership as a Professional Member to any person who is a current Full Member or equivalent in good standing of another member institute of the ICMCI which meets ICMCI's standards for international reciprocity of membership.

1.2 Joining and renewal process

IMCNZ will provide online facilities to enable people to join and renew membership.

1.3 Membership fees

Membership fees will be reviewed and set by Council each year.

Fees will normally be announced at each AGM, to take effect from 1 January of the following year (being the start of IMCNZ's financial year).

A Joining Fee may be charged for all new and lapsed members. Council will review and set Joining Fees annually.

Council may exempt individual Members from payment of fees on an exceptional basis. A summary of any such exemptions must be provided to the Institute in the President's next annual report.

1.4 Postnominals and logos

Professional Members may use the postnominal initials MIMCNZ to indicate their class of membership of the Institute.

Student Members and Associate Members may not use any postnominal abbreviation or letters in relation to their membership of IMCNZ.

Accredited Consulting Practices may use the postnominal initials IMCNZ ACP to indicate their class of membership of the Institute. Consulting firms that have been admitted to membership as an ACP may use the title "Accredited Consulting Practice" and may use the ACP logo. ([ACP Logos | ICMCI \(cmc-global.org\)](#))

No Member may use the logos of IMCNZ or ICMCI for the purposes of promoting their business or in any other way in association with their Member status. Any breach of this clause may result in the Member's membership being revoked.

2 Certified Management Consultant (CMC) accreditation

The Certified Management Consultant (CMC) designation is the preeminent professional designation for management consulting. Further information can be found at (<https://www.cmc-global.org/content/cmc>). CMC accreditation is not an IMCNZ membership class.

2.1 Purpose

CMC accreditation demonstrates to clients that the individual Certified Management Consultant shows competency across a broad professional body of knowledge, which includes:

- Six functional areas of organisational management: Human Resources, Strategic Planning, Finance, Operations, Information Technology, and Marketing
- Ethical practices
- Management Consulting processes
- Leading Change
- Client Communications and Project Management
- Interpersonal skills

Additionally, CMCs must show commitment to, and compliance with, the Code of Professional Conduct.

2.2 Application and assessment

Professional Members can apply to be assessed for CMC accreditation.

There is an additional application fee. IMCNZ will provide online facilities to provide information about the applications and assessment processes and to enable Professional Members to apply.

The assessment process operated by IMCNZ will comply with the requirements set out for CMC certification by ICMCI (https://www.cmc-global.org/sites/default/files/public/icmci_cmc001_certification_scheme_manual-master_aug_2017.pdf).

2.3 Fees

Fees for CMC application, assessment and recertification will be set by Council.

2.4 Title, postnominals and logos

Professional Members who have been awarded the CMC may use the title “Certified Management Consultant” and/or the postnominal initials CMC, provided that they maintain financial membership of IMCNZ or membership of an IMC in any other country where they become resident.

Professional Members who have been awarded the CMC may also use the CMC logo (<https://www.cmc-global.org/content/cmc-identity>).

2.5 Continuing Professional Development (CPD)

To retain CMC accreditation, CMC holders must complete at least 30 hours Continuing Professional Development (CPD) annually.

2.6 CMC Recertification

Holders of CMC accreditation are required to complete periodic recertification.

The recertification process operated by IMCNZ will comply with the requirements set out by ICMCI.

3 Fellow designation

Fellow of IMCNZ is an honorary designation that may be awarded to Professional Members. It is not an IMCNZ membership class.

3.1 Purpose

Designation as a Fellow recognises a Professional Members who has – in the view of the nominating CMCs and Council – contributed significantly to the management consulting profession in some way, such as volunteering for IMCNZ, supporting the professional development of members (on an unpaid basis) or some other relevant contribution.

3.2 Nomination and assessment

The process for nomination will be decided by Council and communicated via the website.

There is no additional fee associated with the award of the Fellow designation. Fellow status continues to apply until the holder ceases to be a Member of IMCNZ.

3.3 Title and postnominals

Professional Members who have been awarded the status of Fellow may use the title “Fellow Institute of Management Consultants New Zealand” and/or postnominal initials FIMCNZ.

Professional Members who have been awarded the status of Fellow and who also hold the CMC accreditation may alternatively use the title “Fellow Certified Management Consultant” and/or postnominal initials FCMC.

3.4 Fellow Emeritus

Fellow Emeritus is an honorary designation that may be awarded to a Fellow who has retired and is no longer actively working as a Management Consultant. Award, or removal, of Fellow Emeritus status is at the discretion of Council.

The award of Fellow Emeritus provides the recipient of the award with a waiver of annual membership fees while retaining continued membership of the Institute. Fellow Emeritus holders are not subject to recertification of CMC accreditation and are not required to maintain CPD.