



## Bylaws of the Institute of Management Consultants New Zealand

### As approved by Council on: 26 February 2025

*These bylaws supplement the Constitution of the Institute and may be updated from time to time by Council in accordance with the conditions set out in the Constitution. In the event of any conflict between the Bylaws and the Constitution, the Constitution takes precedence.*

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## 1 Membership

### 1.1 Membership classes

The Institute of Management Consultants New Zealand (IMCNZ) has four membership classes.

Member Type	Description
<b>Student</b>	<p>Available to students studying at a NZ higher-education institution. This includes part-time and MBA students.</p> <p>An application process and fee for membership will apply. Applicants must provide evidence of enrolment at a NZ higher-education institution during the application process and at subsequent membership renewal.</p> <p>Must agree to the IMCNZ Code of Professional Conduct.</p> <p>Student Members do not have voting rights.</p>
<b>Associate</b>	<p>Available to new and aspiring consultants with less than three (3) years professional consulting experience, including recent university graduates. Associate members must be based in New Zealand or otherwise have strong professional connection to New Zealand (e.g. they work for a New Zealand firm).</p> <p>After three years continuous membership at this level, Associate Members will be encouraged to apply for Professional membership.</p> <p>An application process and fee for membership will apply.</p> <p>Must agree to the IMCNZ Code of Professional Conduct.</p> <p>Associate Members have voting rights.</p>
<b>Professional</b>	<p>Available to consultants with at least three (3) years professional consulting experience.</p> <p>Professional members must be based in New Zealand or otherwise have strong professional connection to New Zealand (e.g. they work for a New Zealand firm).</p> <p>An application process and fee for membership will apply.</p> <p>Must agree to the IMCNZ Code of Professional Conduct.</p> <p>Professional Members are eligible to apply for CMC accreditation. Fees for CMC accreditation (including application, assessment, and re-certification) are additional to annual membership fees.</p> <p>Professional Members have voting rights.</p>
<b>Registered Consulting Practice</b>	<p>Available to Management Consulting firms who commit to ensuring all consulting members of their firm meet or exceed the professional standards outlined by IMCNZ.</p>



	<p>An application process will apply.</p> <p>Registered Consulting Practices are eligible to submit consulting members of their firm for Associate and Professional Membership, and CMC accreditation, at discounted rates.</p> <p>Registered Consulting Practice membership does not carry voting rights. Members of the firm who are Associate or Professional Members have voting rights.</p>
<p><b>Accredited Consulting Practice</b></p>	<p>Available to Management Consulting firms who commit to ensuring all consulting members of their firm meet or exceed the professional standards outlined by IMCNZ. Accredited Consulting Practices (ACP) must pass IMCNZ's ACP Accreditation Audit and be re-accredited every three years.</p> <p>An application process and fee for membership will apply.</p> <p>Accredited Consulting Practices are eligible to submit consulting members of their firm for Associate and Professional Membership, and CMC accreditation, at discounted rates.</p> <p>Accredited Consulting Practice membership does not carry voting rights. Members of the firm who are Associate or Professional Members have voting rights.</p>

## 1.2 Academic Applicants

We recognise that Academics (staff teaching and/or researching at a NZ tertiary institution) may also wish to join IMCNZ. These applications will be assessed individually by Council, which may recommend joining as an Associate Member or Professional Member, or alternatively may refer the application to ICMCI for Academic Fellow status.

## 1.3 Joining and renewal process

IMCNZ will provide online facilities to enable people to join and renew membership.

## 1.4 Transferring to IMCNZ from another member institute of ICMCI

Council will approve membership applications as a Professional Member to any person wishing to transfer their membership to IMCNZ who is a current Full Member or equivalent in good standing of another member institute of the ICMCI which meets ICMCI's standards for international reciprocity of membership.

## 1.5 Membership fees

Membership fees will be reviewed and set by Council each year. Fees will normally be announced at each AGM, to take effect from 1 January of the following year (being the start of IMCNZ's financial year). Membership fees will be set out on the IMCNZ website.

Membership fees are based on the calendar year starting 1 January, and members who join during the year will have their membership fee (but not the application fees) adjusted on a pro-rata basis.



A Joining Fee may be charged for all new and lapsed members. Council will review and set Joining Fees annually.

Council may exempt individual Members from payment of fees on an exceptional basis. A summary of any such exemptions must be provided to the Institute in the President's next annual report.

#### 1.6 Postnominals and logos

Professional Members may use the postnominal initials MIMCNZ to indicate their class of membership of the Institute.

Student Members and Associate Members may not use any postnominal abbreviation or letters in relation to their membership of IMCNZ.

Accredited Consulting Practices may use the postnominal initials IMCNZ ACP to indicate their class of membership of the Institute. Consulting firms that have been admitted to membership as an ACP may use the title "Accredited Consulting Practice" and may use the ACP logo. ([ACP Logos | ICMCI \(cmc-global.org\)](#))

No Member may use the logos or trademarks of IMCNZ or ICMCI for the purposes of promoting their business or in any other way in association with their Member status. Any breach of this clause may result in the Member's membership being revoked.

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## 2 Certified Management Consultant (CMC) accreditation

The Certified Management Consultant (CMC) designation is the preeminent professional designation for management consulting. Further information can be found at (<https://www.cmc-global.org/content/cmc>). CMC accreditation is not an IMCNZ membership class, however CMC applications will only be accepted by Professional Members.

### 2.1 Purpose

CMC accreditation demonstrates to clients that the individual Certified Management Consultant shows competency across a broad professional body of knowledge, which includes:

- Six functional areas of organisational management: Human Resources, Strategic Planning, Finance, Operations, Information Technology, and Marketing
- Ethical practices
- Management Consulting processes
- Leading Change
- Client Communications and Project Management
- Interpersonal skills

Additionally, CMCs must show commitment to, and compliance with, the Code of Professional Conduct, and complete ongoing professional development activity.

### 2.2 Application and assessment

Professional Members can apply to be assessed for CMC accreditation.

There is an additional application fee. IMCNZ will provide online facilities to provide information about the applications and assessment processes and to enable Professional Members to apply.

The assessment process operated by IMCNZ will comply with the latest requirements set out for CMC certification by ICMCI at <https://www.cmc-global.org/content/cmc>.

### 2.3 Fees

Fees for CMC application, assessment and recertification will be set by Council and published on the IMCNZ website.

### 2.4 Title, postnominals and logos

Professional Members who have been awarded the CMC may use the title “Certified Management Consultant” and/or the postnominal initials CMC, provided that they maintain in good standing, including remaining as a full professional member (or equivalent) of IMCNZ or membership of an IMC in any other country where they become resident.

Professional Members who have been awarded the CMC may also use the CMC logo (<https://www.cmc-global.org/content/cmc-identity>).

### 2.5 Continuing Professional Development (CPD)

To retain CMC accreditation, CMC holders must complete at least 30 hours Continuing Professional Development (CPD) annually.



## 2.6 CMC Recertification

Holders of CMC accreditation are required to complete periodic recertification – currently every 3 years.

The recertification process operated by IMCNZ will comply with the requirements set out by ICMCI.

### 3 Fellow designation

Fellow of IMCNZ is an honorary designation that may be awarded to Professional Members holding CMC status. It is not an IMCNZ membership class.

#### 3.1 Purpose

Designation as a Fellow recognises a Professional Member who has – in the view of the nominating CMCs and Council – contributed significantly to the management consulting profession in some way, such as volunteering for IMCNZ, supporting the professional development of members (on an unpaid basis) or some other relevant contribution over several years.

#### 3.2 Nomination and assessment

The process for nomination will be decided by Council and communicated via IMCNZ website.

Any CMC may nominate another for consideration as a Fellow of IMCNZ by notification the Council. In general, the Council will only consider nominees who, at a minimum, meet the following requirements:

- At least 5 years of continuous professional membership of IMCNZ
- Currently holds the CMC accreditation.
- Currently holds a senior consulting position
- Has at least 10 years of professional consulting experience

There is no additional fee associated with the award of the Fellow designation.

#### 3.3 Title and postnominals

Professional Members who have been awarded the status of Fellow may use the title “Fellow Institute of Management Consultants New Zealand” and/or postnominal initials FIMCNZ.

As Professional Members who have been awarded the status of Fellow must also hold the CMC accreditation, a Fellow of IMCNZ may use the title “Fellow Certified Management Consultant” and/or postnominal initials FCMC.

#### 3.4 Maintaining Fellow status

Fellow status continues to apply until the holder ceases to be a Member of IMCNZ or until they no longer meet the requirements to maintain CMC status.

#### 3.5 Fellow Emeritus

Fellow Emeritus is an honorary designation that may be awarded to a Fellow who has retired and is no longer actively working as a Management Consultant. Award, or removal, of Fellow Emeritus status is at the discretion of Council.

The award of Fellow Emeritus provides the recipient of the award with a waiver of annual membership fees while retaining continued membership of the Institute. Fellow Emeritus holders are not subject to recertification of CMC accreditation and are not required to maintain CPD.

Fellow Emeritus may not use the postnominals FCMC or CMC as they are not active consultants. They may continue to use the FIMCNZ postnominals.

Fellow Emeritus may use the approved designation “CMC Emeritus” after their names.



Should a Fellow Emeritus return to active consulting work, they must notify the IMCNZ Council immediately and will cease to be a Fellow Emeritus. A Fellow Emeritus returning to active consulting work can apply to return to their previous membership status, subject to meeting the current certification and recertification requirements within a timeframe set out by the Council.